



## APPLICATION FOR EMPLOYMENT

TITLE OF POST

**Social Development Officer**

## DECLARATION

I declare that the information I have given in support of my application is, to the best of my knowledge and belief, true and complete. I understand that, if it is subsequently discovered that any statement is false or misleading, or that I have withheld relevant information, my application may be disqualified.

### 1. PERSONAL DETAILS

<b>First Name(s)</b>	
<b>Last Name</b>	
<b>Title</b>	

<b>Address</b>	
<b>Telephone number</b>	
<b>Email</b>	

<b>Are you a foreign national?</b>	Yes	No
If <b>yes</b> , do you have a UK work permit?		

<b>If appointed, when could you take up the post?</b>	
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<p><b>We have not yet concluded how we will manage the interview process and may have to do the initial interview remotely.</b></p> <p>Therefore, it would help us to know if you consider yourself to have a disability; are there any reasonable adjustments we can make to accommodate this?</p>	
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The Montrose Playhouse  
The Mall  
Montrose  
DD10 8NN  
themontroseplayhouse@live.co.uk

## 2. EDUCATION, TRAINING & PROFESSIONAL QUALIFICATIONS (Post secondary school)

Dates	Institution	Subject(s) studied	Name of Award



**4. EMPLOYMENT HISTORY** (begin with most recent)

Dates	Position	Employer	Reason for leaving	Salary



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## **5. STATEMENT IN SUPPORT OF APPLICATION**

(In no more than 1500 words, please provide a supporting statement outlining the knowledge, skills and experience you bring, that are relevant to this role, giving examples from your work experience. Please complete in fully and do refer us to CV.)



## 6. REFERENCES

Please give details of two referees. The first must be your present or most recent employer.

### First Referee

Name	
Designation	
Address	
Postcode	
E-mail	Tel No

### Second Referee

Name	
Designation	
Address	
Postcode	
E-mail	Tel No

## 7. DATA PROTECTION

We will use the information you provide in this application pack for the purpose of processing your application and monitoring the recruitment process, and, if your application is successful, for the purpose of facilitating your employment.

All details will be stored securely and in accordance with the General Data Protection Regulations. The information you provide in this pack will be stored securely and will not be retained longer than necessary. Unsuccessful applications will not normally be kept for longer than 6 months. You have a right to access the information that we hold.



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## 8. Declaration

I can confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my dismissal.

Signed ..... Date .....

Print Name .....

***Please email your completed application form to: [themontroseplayhouse@live.co.uk](mailto:themontroseplayhouse@live.co.uk)***